



Studio Rental Rates, Terms & Conditions

953 Westgate Drive, Suite 105 Saint Paul, MN 55114 ph 651 644 2157 www.creativeimages.com

Studio Rental includes:

- Power breakout box and all power usage
- Wireless internet BroadBand access
- Basic studio equipment (stingers, cables, C-Stands, ladders, sandbags, C-clamps, etc...)
- Black Sound Baffles and Black Curtain on Track
- Producer/Green Room – w/phone
- Utility Room/Bathroom
- Fax, Color Laser Printer, Color Copier
- Basic Tools/Supplies
- Front office bathrooms
- Kitchen with fridge/freezer, microwave, sink

Full Shoot Day	\$650.00
Full Pre-Light/Prep/Build /Strike Day 10.5 hours 7am–5:30 pm	\$450.00
Half Shoot Day	\$425.00
Half Pre-Light/Prep/Build /Strike Day - schedule	\$300.00
Overtime per hour	\$75.00

Terms and Conditions

Reservations:

HOLD – Will schedule the space for you at no cost or obligation until 7 days prior to the rental day. If Creative Images receives a booking request, you will be contacted to either book or release the space. At 7 days prior, you will be contacted to either BOOK or release the studio space.

BOOK – Will reserve the space at the requested days/times.

CANCELLATION of BOOKED DAYS:

Before 7 calendar days prior – no charge

Before 72 hours prior – One third of Studio rental fee

Before 24 hours prior – One half of Studio rental fee

Within 24 hours of start – Full Studio fee

LAST MINUTE SHOOT? Not a problem. Call and check on Studio availability. If open, you can BOOK the Studio as late as the day before.

Payment Terms:

New Customers – Payable on the day of the first Studio rental day. **Repeat Customers** – Net 15 firm. Please provide credit references to Creative Images to establish billing status

Studio Conditions:

Post Shoot Cleanup: Studio will be provided in a clean, ready-to-set condition. After shooting and strike, the Studio must be swept, all set pieces brought by the renter removed, and garbage placed in the dumpster in the back parking area. Garbage receptacles and bags are provided in the Studio. Very large items put in the dumpster may incur a disposal charge. Cables and stands, cards, reflectors, tables, etc... should be coiled or collapsed and returned to their location at the time of arrival. Any cleanup required after the shoot will be billed at \$35/hr.

Damages:

Any damage to Studio or Facility Walls, Floors, Fixtures or Equipment will be billed to the renter at the cost of repair/replacement.

Painting:

The Studio is provided with flat white on the cyc wall/floor and one adjoining wall, and other walls in other colors for potential use propping for an “office setting” or darker background sets.

Touch-Ups: Creative Images will touch up white floor scuffs/foot prints prior to the shoot, and the renter will not be charged for retouching normal footprinting/scuffing of the white floor areas.

Painting of the white Cyc Wall to a specified color, and repainting to white, can be ordered at \$35/hr plus materials. Call for an estimate.

Painting of side walls for “office” or facility backwall settings can be done with approval by Creative Images. Several wall colors are already in the space which may meet your needs. Call us for details and estimate.

Insurance:

General liability insurance for the renting business “Lessee” is required to use the facility. A photocopy of the proof of insurance document is required at the time of booking. Insurance proof will be kept on file for repeat customers.

Lessee is required to sign a waiver verifying they own general business liability insurance coverage for their staff, talent, clients and any other parties related to their use of the facility. Lessee agrees to indemnify and hold Creative Images “Lessor” harmless from any and all claims, costs, expenses, damages and liabilities, including attorney’s fees, arising out of renter’s use of the studio, facility, and/or equipment.